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Items Required for Building Permit

- 1) A copy of a SURVEY done by a licensed State of Texas Surveyor (new construction only)**
- 2) Commercial Construction: (Renovations and additions) Federal and State laws require the building to be surveyed for asbestos by a licensed or accredited asbestos inspector before a building can be renovated.**
- 3) A completed application for a building permit.**
- 4) Two sets of site plan with all of the following information include. COMMERCIAL ONLY must have two (2) CD disk submitted with the plans.**
 - a) A SCALED drawing of the site with:**
 - 1) Size, shape and dimension of the platted lot.**
 - 2) Location and width of all easements.**
 - 3) Showing setbacks of the building from all property lines.**
 - 4) Location and dimension of all existing buildings (if any)**
 - 5) Height of the proposed buildings.**
 - 6) Locations and dimension of all existing and proposed off-street parking areas/spaces.**
 - 7) Locations and dimension of all existing and proposed driveways including width and curb radius.**
 - 8) Width of traffic aisles.**
 - 9) Location and dimension of off-street loading areas.**
 - 10) Location of trash receptacles.**
 - 11) Locations and width of any landscaping parking adjacent to the street.**
 - 12) Location and elevation of 100 year flood plain.**
 - 13) Surface drainage plan**
 - b) Foundation plans**
 - c) Structural plans**
 - d) Floor plans to include:**
 - 1) All rooms and areas shall be identified as to use.**
 - 2) Means of Egress.**



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- 3) Window and door schedules.
- 4) Electrical plans layout.
- e) A Res-Ck Energy Compliance Report (RESck available for free download at www.energycodes.gov)

Commercial Plans

Depending on the nature of the construction, a Texas Registered Architect's stamp may be required on construction plans (See attached flowchart to confirm).

See Attached

If the following applies to the nature of the construction, a Texas Registered Professional Engineer must be prepared and stamp the structural, electrical, mechanical (H.V.A.C.), and plumbing construction plans (See attached flowchart to confirm).

See Attached

The following may require an Engineer Stamp Drawings.

- A non-residential building over one (1) story.
 - A single story, non-residential building, larger than 5,000 square feet.
 - A non-residential building with a span of 24 feet or longer (foundation & structural)
 - An apartment over two stories with high with more than four (4) units.
 - A single story apartment building with over eight (8) living units.
 - A building valued over \$20,000 that is owned by a public or governmental agency.
- 5) A copy of compliance with the International Energy Conference Code Compliance Report with a (COMck available for free download at [www.energy codes.gov](http://www.energycodes.gov))
 - 6) A Texas Accessibility Standards (TAS number must be submitted on their letterhead for any project over \$50,000.00 value).



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For more information in regards to information on Accessibility Standard can be addressed at Architectural Barriers Division at 877/278-0999 or go to www.license.state.tx.us