# Building/Demolition Permit Application

## Project Address:

If the structure is over 40', is it within five (5) miles of the Airport?  
☐ Yes  ☐ No

Is the project address in the Downtown Revitalization District?  
☐ Yes  ☐ No  If yes, additional paperwork is required

### Owner of Property

<table>
<thead>
<tr>
<th>Mailing Address</th>
<th>City</th>
<th>St.</th>
<th>Zip</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

### Description of Work to be Done:

<table>
<thead>
<tr>
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</tbody>
</table>

### Describe the Specific Use of this Address:

<table>
<thead>
<tr>
<th>Residence</th>
<th>Business</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Is this space currently:  
☐ Vacant  ☐ Occupied

### Square Footage

<table>
<thead>
<tr>
<th>Floor Space in Garage Areas</th>
<th>sq. ft.</th>
<th>Floor Space in New Addition</th>
<th>sq. ft.</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Floor Space in Living Area</th>
<th>sq. ft.</th>
<th>Floor Space of Covered Areas</th>
<th>sq. ft.</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Total Enclosed Area  

<table>
<thead>
<tr>
<th>sq. ft.</th>
<th>sq. ft.</th>
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<tbody>
<tr>
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</tbody>
</table>

Total Value of Work included in this Permit 

$_____________________

### FOR PUBLIC OR COMMERCIAL BUILDINGS

I hereby certify that an asbestos survey has been done in accordance with the Texas Asbestos Health Protection Rules (TAHPR) and the National Emissions Standards for Hazardous Air Pollutants (NESHAP) for the area(s) being renovated and/or demolished.

☐ Yes  ☐ No

### Applicant’s Name (Please Print)

<table>
<thead>
<tr>
<th>Company Title</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Company Mailing Address

<table>
<thead>
<tr>
<th>City</th>
<th>St.</th>
<th>Zip</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

### Applicant’s Signature

<p>| |</p>
<table>
<thead>
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<tbody>
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</tbody>
</table>

Providing false information on a government document is considered a Class A misdemeanor under Section 37.10 of the Texas Penal Code. Upon conviction, this offense carries a penalty of a fine of up to $4,000 and possible confinement in jail for up to one year. If you pull a permit YOU are responsible for the job. No qualifying permits. The granting of a permit does not resume to give authority to violate or cancel the provisions of any state or local law regulating construction. This permit becomes null and void if the authorized work or construction is not commenced, is suspended or abandoned after work is commenced, or if no inspections are obtained within a six month period. All permits require final inspections. I agree to abide by all laws and ordinances governing this type of work whether herein specified or not and hereby certify that I have read and examined this application and know the same to be true and correct.
Items Required for Residential Permit

1. A completed application for a Building Permit
2. Two (2) complete 24”x 36” sets of plans showing Floor plan, Electrical layout, Building elevations
3. Site plan showing:
   - Size, Shape and dimension of the platted lot,
   - all setbacks from Property lines
4. A water/sewer connection application (Must be filled out with all the necessary information)
5. Foundation plans
CITY OF SULPHUR SPRINGS
BUILDING INSPECTION
PERMITS REQUIRED FOR CONSTRUCTION

Building Permits

A building permit is required on any structural work.

Items that do and do not require a permit are as follows:

<table>
<thead>
<tr>
<th>Permit Required</th>
<th>Permit Not Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>House Leveling</td>
<td>Painting</td>
</tr>
<tr>
<td>Roofing (Re-Roofing)</td>
<td>Carpet</td>
</tr>
<tr>
<td>Siding</td>
<td>Re-Sheet rocking</td>
</tr>
<tr>
<td>Storm Doors/Windows</td>
<td>Replacing Doors</td>
</tr>
<tr>
<td>Wall Demolition</td>
<td></td>
</tr>
<tr>
<td>Fire and Yard Sprinkler Systems</td>
<td></td>
</tr>
</tbody>
</table>

Plumbing Permits

A plumbing permit is required when any plumbing system is installed that hooks up to a sewer system, septic tank or water supply system.

Items that do and do not require a permit are as follows:

<table>
<thead>
<tr>
<th>Permit Required</th>
<th>Permit Not Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixture Addition</td>
<td>Stopped up Sewer</td>
</tr>
<tr>
<td>Water/Sewer Line Repipe</td>
<td>Repair of Water Line</td>
</tr>
<tr>
<td>Gas Line (new of repair)</td>
<td>Fixture Repair</td>
</tr>
<tr>
<td>Water Heater (replacement)</td>
<td>Fixture Replacement</td>
</tr>
</tbody>
</table>

Only a licensed registered plumber can pull a permit and may be required to show a current valid license prior to its issuance.

Electrical Permits

An electrical permit is required when any alteration is made in the electrical wiring located within the building or used in connection with the production of electric light, heat or power.

Items that do and do not require a permit are as follows:
CITY OF SULPHUR SPRINGS
BUILDING INSPECTION
PERMITS REQUIRED FOR CONSTRUCTION

**Permit Required**
- House or building addition
- Re-wire
- New Circuits
- Meter repairs/replacement

**Permit Not Required**
- Fixture replacement
- Electrical fans
- Fixture repair

Only a registered electrician can pull permits for electrical work and may be required to show a current valid license prior to its issuance.

**Mechanical Permits**

A mechanical permit is required for any installation, alteration or replacement of equipment of mechanical work.

Items that do and do not require a permit are as follows:

**Permit Required**
- Heating equipment
- Air conditioning equipment
- Duct work

**Permit Not Required**
- Electric portable heater
- Portable ventilation
- Portable evaporative cooler
- Self contained refrigeration containing 10 lbs or less of refrigerant.
- Any steam, hot or chilled water piping within any heating or cooling system.

Only a licensed registered mechanical contractor can pull permits and may be required to show a current valid license prior to its issuance.

These are examples of the type of work requiring permits and this is not a complete listing of the items. Should you have any questions about pending construction related activity and whether or not it should be permitted, please call the inspection department at 903-885-7541, ext 732.

A homeowner may acquire the above listed permits upon completing a Homeowners Exemption Form.
CITY OF SULPHUR SPRINGS WATER/SEWER APPLICATION
COMMUNITY DEVELOPMENT DEPARTMENT
PHONE: 903-885-7541, EXT 732 FAX: 903-439-2092

Send Copies to:
Water Department
Building Inspections
W&S Supervisor

Application taken
CHECK PRO RATA
W&S notified for pick up
Returned to City Hall
Money received from Applicant
Returned to W&S for installation

Date Initial

Customer fill out the section below

Project Address: ____________________________ Block: ________ Lot: ________
Name: ____________________________________ Bldg Prm#: ________________
Mailing Address: ____________________________ Phone: ____________________

Email Address: ________________________________

Size, Type & Number of Connections
Water ____________________________ Sewer __________________

Applicants Signature ____________________________________________

THE CITY WILL PERFORM ALL TAPS/TIE-INS INTO EXISTING WATER OR SEWER MAINS

Water Tap Charge $ ____________________________
Sewer Tap Charge $ ________________________________

Pro Rata Fee $ ____________________________
Grand Total $ ________________________________

Sewer and water meter tap location may vary, depending on the City service line location. All taps will be installed at the City's discretion. Please mark your desired location of the tap on the back of this form.

Approved: ____________________________________

Inside City limits: ☐ Yes ☐ No

Remarks: ____________________________________________

Date Meter Set: ____________________________
Set By: ____________________________

Meter #: ____________________________

Meter Reading: ____________________________

Location of Meter: ____________________________

Description of Main: (size, type, depth, distance from curb, etc)

Remarks: ____________________________________________