



Plat Application

Case No.: _____

Amount Paid: _____ Date Paid: _____ Check #: _____ Receipt #: _____

Date Submitted (all requirements met): _____

- Preliminary Final Minor Plat
 Vacation Plat Replat (requires notification of surrounding property owners)

Owner/Owners Agent _____

Address _____

Telephone Number _____ Email Address _____

Project Location _____

Lot(s): _____ Block(s): _____ Existing Block/Abstract No.: _____

Plat Name, Number of Lots

I understand that it is necessary for me or my authorized agent to be present at the City of Sulphur Springs Planning and Zoning Commission Public Hearing.

Signature of Owner/Owners Agent: _____

The applicant must be the property owner or his authorized agent. If the property owner is represented by an agent, the agent must provide a **NOTARIZED LETTER OF AUTHORIZATION** from the property owner. A copy of said authorization to be filed with application.

Check prints may be blue line or paper. Two signed reproducibles (velum or mylar) must be delivered to the Service Center prior to the meeting or the plat will be pulled from the agenda.

TAX CERTIFICATES FOR PROPERTY MUST ACCOMPANY THE APPLICATION BY THE SUBMITTAL DATE FOR PLACEMENT ON THE AGENDA. (CURRENT YEAR AFTER SEPTEMBER)

PLATS REQUIRING A COMMUNITY FACILITIES CONTRACT WILL NOT BE FILED UNTIL THE CONTRACT IS EXECUTED. (UNFILED PLATS WILL EXPIRE IN 12 MOS)