

CITY OF SULPHUR SPRINGS  
DOWNTOWN REVITALIZATION BOARD  
MEETING MINUTES  
MARCH 18, 2008

Present: G. V. Hughes, Sara Gibson, Priscilla Massey

Absent: Janet Hamner, Roy Pelton

Staff: Johnny Vance, Dir. Com Dev., Audine Turman, Secretary

Others: Keith Bland, Lynn Luttrell, Tammy Olague, Perry Altenbaumer  
And Joy Wolsm

**CALL MEETING TO ORDER:**

DRB Chairman G. V. Hughes called the regular meeting of the Downtown Revitalization Board to order at 6:30 P.M.

**DISCUSSION/ACTION ON DOWNTOWN REVITALIZATION BOARD MEETING MINUTES OF FEBRUARY 19, 2008:**

A motion was made by Sara Gibson and seconded by Priscilla Massey to approve the minutes of February 19, 2008. Motion carried, all voting aye.

**DISCUSSION/ACTION MAIN STREET PARKING AND PARKING GUIDELINES FOR DOWNTOWN:**

Board Members and Staff discussed parking signage for Downtown. Staff informed the Board there are some ordinances involving Downtown parking already in place. These ordinances have not been enforced for some time. Discussions were held as to length of time for parking and the consensus of the Board was two hour parking limits. The Board discussed whether 2 hour parking signs should be placed on the curb or on a pole. Signage need to be unique and at eye level not on the curb. In the reconstruction of Main Street, Staff was asked to look at placing holes in pavement to hold flags, during Downtown events. It was the consensus of the Board 2 Hr. Parking Signs be placed on Main Street during the hours of 8 a.m. to 5 p.m..

**DISCUSSION/ACTION ON FACADE GRANT PROGRAM:**

Staff provided the Board with a copy of the Façade Grant Program, Guidelines and Criteria for review and discussion. Each grant application will come before the Board for review and approval. Scoring categories were discussed, questions asked concerning improvements already in progress, or already completed. The Board discussed submittal dates for Grant Applications. Johnny asked the Board if they would like for a **copy** of the **draft** of the Façade Grant Guidelines and Criteria & Grant Application be sent to the Downtown Business Alliance for their review and input; the Board was in total agreement.

**ANY OTHER BUSINESS:**

The Board will continue discussion of the Façade Grant Program, Guidelines and Criteria at the next scheduled meeting.

**ADJOURN:**

With no other business before the Board, a motion was made by Priscilla Massey and seconded by Sara Gibson to adjourn the meeting. Motion carried, all voting aye.  
Meeting adjourned at 7:10 P.M.