

CITY OF SULPHUR SPRINGS  
DOWNTOWN REVITALIZATION BOARD  
MEETING MINUTES  
AUGUST 28, 2018  
5:30 PM

Present: Chairperson Phyllis Roundtree, Vice-Chairman Zane Darling, Board Member Mike Elliott, Board Member Robin Boshears, Board Member Helena Martinez

Staff: Tory Niewiadomski, Community Development Director, Jennifer Graham, Community Dev. Admin. Asst.

**CALL MEETING TO ORDER:**

Chairperson Phyllis Roundtree called the meeting of the Downtown Revitalization Board to order at 5:30 P.M.

**DISCUSSION/ACTION ON DOWNTOWN REVITALIZATION BOARD MEETING MINUTES OF JULY 31, 2018:**

Consider for approval the Downtown Revitalization Board meeting minutes of July 31, 2018. Board Member Mike Elliott moved to approve the meeting minutes as presented. Board Member Helena Martinez seconded. Motion carried, all voting aye.

**DISCUSSION/ACTION ON A SIGN DESIGN APPLICATION FOR 400 GILMER ST., SUITE B.**

The applicant is asking for a 29 square foot variance to the guideline requirements for sign area. Given the context of the area, the tenant space is about 100 feet off from Gilmer Street, 55 feet from Oak Street, and about 215 feet from the split at Oak and Gilmer. It is in an area that is not pedestrian oriented and is located in an automobile oriented development. The sign is not overbearing based on the context of its location due to the visibility being partially blocked by the Family Video canopy and unique interaction to the street with the split intersection. Vice-Chairman moved to approve the request recommended by Staff. Board Member Robin Boshears seconded. Motion carried, all voting aye.

**ADJOURN**

With no other business before the Board, the meeting was adjourned at 5:38 P.M.