

CITY OF SULPHUR SPRINGS, TEXAS

**REGULAR MEETING OF THE
CITY COUNCIL**

AUGUST 2, 2016

7:00 p.m.

Mayor Emily Glass called the regular meeting of the Sulphur Springs City Council to order at 7:00 p.m. The following council members and staff were present:

Mayor Emily Glass
Mayor Pro Tem Clay Walker
Councilman Craig Johnson
Councilman Oscar Aguilar
Councilman Freddie Taylor
Councilwoman Kayla Price Mitchell
Councilman John Sellers

Absent: None

Staff: Marc Maxwell, City Manager
Gale Roberts, City Secretary
Jim McLeroy, City Attorney
Shane Shepard, Community Development Director
Peter Karstens, Director of Finance
Lesa Smith, Budget Analyst
Gordon Frazier, Human Resources Director
Robert Lee, Utilities Director
Donny Gaddis, SSPD

PLEDGE AND INVOCATION

Mayor Glass led in the pledge of allegiance to the United States Flag and the Pledge to the Texas Flag. Councilman Taylor led the invocation.

PRESENTATIONS, ANNOUNCEMENTS AND PROCLAMATIONS

Councilman Taylor reminded everyone about the tax free weekend for shopping.

Mayor Glass told everyone about the Eisley Henderson, a 4-year-old girl suffering from a brain disorder that causes her to have as many as 30 to 40 seizures a day. There will proclamation presented at Wesley United Methodist Church by Judge Robert Newsom at

10:00 a.m. tomorrow morning declaring it as Team Easley Day. This is a fundraiser with t-shirts and bracelets available for purchase. Prayers are always welcomed.

MANAGER'S REPORT

STREETS, WATER AND SEWER - We are almost done with water and sewer improvements on Bill Bradford Road. Atmos should be done replacing the gas main by August 30. The curb & gutter and street will be replaced after that by a contractor.

DAVIS/TOMLINSON PARKING LOT – Capital Construction employees are demolishing the footings for the old water tower. This will clear the way for the remainder of the parking lot to be constructed.

JEFFERSON STREET PARKING LOT – This project is making visible progress. It is currently being formed-up for concrete. The new lot will have 77 spaces. The County is constructing the lot in concrete and the City is installing lights and landscaping per our earlier agreement at the time the tax increment reinvestment zone was created. When the County opted into the zone, the City committed to beautification of the lot when it was built.

AIRPORT FUEL FARM – The concrete has been poured for both the AvGas and Jet-A tanks. We expect the tanks to be installed later this week. We expect the new tanks to be operational by August 15th.

You may recall that this project is removing the underground AvGas and JetA fuel tanks and replacing them with above ground tanks and associated pumps and controls. The total project cost is about \$630,000. You may recall that the original engineering estimate was \$1.2 million. By breaking the bid up into its component parts and acting as prime contractor, we were able to cut the cost in half.

CLAIMS – We filed one minor workers' compensation claim in July.

We received two liability claims in July. First a driver struck a curb causing damage to the vehicle and then submitted a claim. TML Risk Pool denied that claim. Another driver struck a low limb causing damage to the windshield. This claim is pending with TML.

We have submitted a claim for water damage resulting from a plumbing leak at the library.

WASTEWATER TREATMENT PLANT - Total suspended solids (TSS) came in at 1.06 mg/L, well within the limit of 10 mg/L.

REVENUES AND EXPENDITURES – Finance Director Peter Karstens did not present a year-to-date summary of revenues and expenditures as the draft budget had been reviewed in the previous workshop.

Elsewhere around the city, employees:

- Patched 351 potholes.
- Made 4 street repairs following utility repairs.
- Replaced various street signs.
- Installed “no parking” signs on Enterprise Lane.
- Cut and cleared trees from creeks and drainage ditches.
- Conducted 19 building inspections, 14 electrical inspections, 9 plumbing inspections, 3 mechanical inspections and issued 9 building permits.
- Repaired Bowie school zone lights.
- Repaired airport beacon light.
- Repaired the car wash.
- Repaired and performed preventative on multiple mechanism at the wastewater treatment plant and water treatment plant.
- Repaired 16 water main ruptures.
- Replaced 6 water meters.
- Unstopped 10 sewer mains.
- Repaired 8 sewer mains.
- Washed 80,000 feet of sewer main.
- Flushed 36 dead end water mains.
- Performed preventative maintenance on the Coleman water tower and the Lake Sulphur Springs pump house.
- Treated 176 million gallons of potable water.
- Made 78 arrests, recorded 70 offences, wrote 524 citations and responded to 32 vehicle accidents.
- Made 11 arrests in the Special Crimes Unit.
- Responded to 187 animal control calls, and achieved an adoption rate of 20%.
- Concluded a fabulous summer reading program with an estimated total of 1,233 reading hours from 95 children.
- Sold 1,557 gallons of AvGas and 5,205 gallons of JetA fuel.
- Responded to 121 calls for fire/rescue service including 5 structure fires.
- Performed preventative maintenance on 84 fire hydrants.

DISCUSSION/ACTION ON THE CONSENT AGENDA

Consider for approval the regular City Council meeting minutes of July 5, 2016; the Downtown Revitalization Board meeting minutes of July 5, 2016; and the Economic Development Corporation meeting minutes of May 23, and June 6, 2016. There was no

one to speak to the issue. Councilman Johnson moved to approve the consent agenda as presented. Councilman Taylor seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON PUBLIC HEARING FOR SECOND AND FINAL READING OF ORDINANCE NO. 2683, A REQUEST TO REZONE PROPERTY LOCATED AT 1326 WEST AVENUE, BEING FURTHER DESCRIBED AS LOT 19 AND THE NORTH PART OF LOT 18 OF BLOCK 212, FROM SINGLE FAMILY TO LIGHT COMMERCIAL

Community Development Director Shepard presented the staff report. The owner, Gregg Price, was available to answer any questions. There was no one else to speak to the issue. Mayor Pro Tem Walker moved to adopt the ordinance on the second and final reading. Councilwoman Price-Mitchell seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON PUBLIC HEARING FOR SECOND AND FINAL READING OF ORDINANCE NO. 2684, AUTHORIZING THE EXECUTION OF THAT CERTAIN SPECIAL WARRANTY DEED CONVEYING CERTAIN PROPERTY OF THE CITY OF SULPHUR SPRINGS DESCRIBED THEREIN

City Manager Maxwell presented the staff report. Bernard Beers desires to purchase the 0.23 acre parcel of land on Plano Street for market value. He owns property adjacent to the street and would like to combine all of the parcels together with the street. The city has no need for this segment of Plano Street and no desire to maintain it. There was no one else to speak to the issue. Councilwoman Price-Mitchell moved to adopt the ordinance on the second and final reading. Councilman Sellers seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON PUBLIC HEARING FOR SECOND AND FINAL READING OF ORDINANCE NO. 2685, AUTHORIZING THE EXECUTION OF THAT CERTAIN SPECIAL WARRANTY DEED CONVEYING CERTAIN PROPERTY OF THE CITY OF SULPHUR SPRINGS DESCRIBED THEREIN

City Manager Maxwell presented the staff report. Clay Price desires to purchase the 0.23 acre parcel of land on Plano Street for market value. He owns property adjacent to the street and would like to combine all of the parcels together with the street. The city has no need for this segment of Plano Street and no desire to maintain it. There was no one else to speak to the issue. Councilman Johnson moved to adopt the ordinance on the second and final reading. Councilwoman Price-Mitchell seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON FIRST READING OF ORDINANCE NO. 2686, AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF SULPHUR SPRINGS, TEXAS COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2016; BEARING INTEREST AT THE RATES HEREINAFTER SET FORTH; TO SECURE FUNDS FOR THE PURPOSE OF PAYING CONTRACTUAL OBLIGATIONS INCURRED TO FUND WASTEWATER SYSTEM IMPROVEMENTS, AND FOR PAYING LEGAL, FISCAL, ARCHITECTURAL AND ENGINEERING FEES IN CONNECTION WITH SUCH PROJECTS; PRESCRIBING THE FORM OF CERTIFICATES OF OBLIGATION; LEVYING AD VALOREM TAXES AND PLEDGING SURPLUS NET REVENUES OF THE CITY'S WATERWORKS AND SEWER SYSTEM FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE CERTIFICATES OF OBLIGATION; MAKING CERTAIN OTHER COVENANTS OF THE CITY WITH RESPECT TO THE CERTIFICATES OF OBLIGATION, THE FUNDS FROM WHICH SAID CERTIFICATES OF OBLIGATION ARE TO BE PAID AND THE PROJECTS TO BE FUNDED WITH THE CERTIFICATES OF OBLIGATION; EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT AND ESCROW AGREEMENT; AWARDED SALE OF SAID CERTIFICATES OF OBLIGATION; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING THERETO

Finance Director Karstens presented the staff report and was available to answer any questions. This is the first reading of the ordinance authorizing the Certificates of Obligation to redo the Wastewater Treatment Plant. Mark McLiney with SAMCO Capital Markets, Inc. made a brief presentation. There was no one else to speak to the issue. Councilman Johnson moved to approve the ordinance on the first reading. Councilman Sellers seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON BIDS AND AWARD OF CONTRACT FOR REINSURANCE FOR THE CITY OF SULPHUR SPRINGS EMPLOYEE INSURANCE PROGRAM

Human Resources Director Frazier presented the staff report and was available to answer any questions. We received proposals from two insurance carriers, Blue Cross and Highmark. Highmark is the lowest. We asked for proposals for Stop Loss Attachment Point of \$70,000, the same as this year. At \$70,000 the lowest fixed costs would be Highmark with an increase over last year's cost of 5.6%. If we increase the Specific to \$75,000 the fixed costs would be \$9,000 less with a 2.9% increase in those fixed cost (not including claims). Blue Choice's proposals are much higher. Expected claims in the Highmark proposal are lower for both the \$70,000 and \$75,000 Stop Loss. There was a

brief discussion. There was no one to speak to the issue. Councilwoman Price-Mitchell moved to accept the bids and award the contract to Highmark with the Stop Loss at \$75,000.00. Councilman Taylor seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON BIDS AND AWARD OF CONTRACT FOR GAP INSURANCE

Human Resources Director Frazier presented the staff report and was available to answer any questions. The GAP Plan is a critical part of our health insurance program. It has allowed the city to stabilize the city's reinsurance program by spreading some of the cost over a larger group. The request for proposal is very specific for the type of GAP plan required as it has to work with our \$2,500 deductible. We received one completely responsive proposal from American Public Life for their Medlink IV coverage. The price stays the same as the last five years. The plan coverage includes \$4,000 for in-patient, \$2,000 for out-patient, with a \$250 deductible. There was no one to speak to the issue. Councilman Taylor moved to accept the bid and award the contract to American Public Life. Councilman Sellers seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON APPROVAL OF ADDENDUM TO GARVER ENGINEERING CONTRACT

This item was pulled from the agenda.

DISCUSSION/ACTION ON APPROVAL OF THE HOPKINS COUNTY APPRAISAL DISTRICT 2017 BUDGET

Cathy Singleton, Chief Appraiser, Hopkins County Appraisal District made a presentation of 2017 budget and answered several questions from the City Council. After the presentation, Mayor Pro tem Walker stated this was the most responsive presentation and he very appreciative. Councilman Sellers agreed. There was no one else to speak to the issue. Councilman Sellers moved to approve the budget as presented. Councilwoman Price-Mitchell seconded and the vote was unanimous.

The motion carried.

VISITORS/PUBLIC FORUM

Ann Marie Stephens made a brief request to the City Council on behalf of job creations for our youth.

ADJOURN

With all business complete the meeting was adjourned at 7:33p.m.